

Profile

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Work Experience

Since Jan. 2004

Freelance English Trainer, Examiner, Test Developer, Author

- In-company/private trainer for groups / one-to-one courses / Business English workshops on specific topics, e.g. Meetings
- Trainer for beginners in German - preparing for the A1 certificate
- Author and proof-reader for Klett publications
- Co-author of English Practice Material series A2/B1 - Reading, Writing, Listening, Speaking - published by telc gGmbH
- Co-editor of English Practice Material series B1-B2 - Reading, Writing, Listening, Speaking - published by telc gGmbH
- Translator/proof reader for company brochures/internet
- Test developer, author, editor, oral examiner trainer for telc Language Tests
- Oral examiner trainer for telc in Istanbul, Sofia, Budapest, London

Aug. 98 - Dec. 03

Deutsche Bank AG, Frankfurt

Human Resources International, Assignment Manager

- Responsible for overseas assignments – intercultural and language preparation, contract package, visa, move, etc.

Aug. 91 – April 98

Family phase

April 88 – July 91

Deutsche Bank AG, Frankfurt, Human Resources International, Asian Team

May 86 - March 88

Deutsche Bank (Asia) AG, Hamburg, Human Resources

Publications

2018

Real Business English B2, Teacher's Book, Klett/Delta Publishing

2017

Real Business English B1, Teacher's Book, Klett/Delta Publishing

August 2016

IATEFL BESIG* 2015 Barcelona Conference Selections (PCS)

Article: *Spice up your Business English class with PechaKucha!*

August 2016

ELTAS Newsletter: BizQuiz Activity

July 2016

Modern English Teacher, 25 3: *The pub quiz as a classroom activity*

August 2015

IATEFL BESIG* 2014 Bonn Conference Selections (PCS) Article:

Business English Correspondence - Choosing the right register

April 2015

English Practice Material A2.B1 for telc Language Tests - Author of 50% of the four books

September 2014

English Practice Material B1-B2 for telc Language Tests - Co-Editor and also author of some units

August 2014

IATEFL BESIG* 2013 Prague Conference Selections (PCS) Article: *The relevance of the CEFR for the business world*

Presentations at International Conferences

Nov. 2016	IATEFL BESIG* Munich: <i>Linking English Progress to the Company Bonus Scheme (Case Study)</i>
September 2016	IATEFL Poland: <i>BizQuiz - A fun way to stretch students' language borders</i>
April 2016	IATEFL Birmingham: <i>"Fiero" and "Naches" in Language Learning and BESIG PCE: The BizQuiz as a Practical Classroom Activity</i>
Nov. 2015	IATEFL BESIG Barcelona: <i>Spice up your Business English class with PechaKucha!</i>
April 2015	IATEFL Manchester: <i>Spice up your Business English class with PechaKucha!</i>
Nov. 2014	IATEFL BESIG Bonn: <i>Business English Correspondence - Choosing the right register.</i>
April 2014	IATEFL Harrogate: <i>C2 in English – How can CEFR Level C2 (native speaker proficiency) be tested?</i>
November 2013	IATEFL BESIG Prague: <i>The relevance of the CEFR for the business world</i>

(*International Association of Teachers of English as a Foreign Language / Business English Special Interest Group)

Qualifications

Since 2012	Licence as Oral Examiner and Examiner Trainer for all telc English Language Certificates
Since 2005	Licence as telc Oral Examiner
Sept. 2003	CELTA (Certificate of English Language Teaching to Adults - Cambridge University)
August 1982	B.A. (Hons.) German & Music Goldsmiths' College, University of London
April 1978	A.L.C.M (Associateship of the London College of Music)

Language Skills

English – native speaker (CEFR C2)
German – near native speaker (CEFR C1)

Computer Skills

Word, Excel, PowerPoint

Additional Activities

since 2014	Organist for Dauborn Protestant church
2011-2012	Active Member of the Hospizbewegung im Idsteiner Land e.V.
2009-2011	Events Co-ordinator and Committee Member of ELTAF (The English Language Teachers' Association Frankfurt/Rhine-Main-Neckar e.V.)

May 2018